

## JACK GRAHAM PHOTOGRAPHY WORKSHOPS

### REGISTRATION, ACKNOWLEDGE OF RISK FORMS TERMS AND CONDITIONS

[JACK'S WEBSITE](#) [JACK'S BLOG](#) [JACK'S EMAIL](#) ( [jack@jackgrahamphoto.com](mailto:jack@jackgrahamphoto.com) )

OFFICE 503 . 625 . 1430

THANK YOU FOR CHOOSING A JACK GRAHAM PHOTOGRAPHY WORKSHOP. EVERYTHING YOU NEED TO KNOW ABOUT REGISTRATION, DEPOSITS AND TERMS AND CONDITIONS ARE INCLUDED HERE.

WHEN RETURNING FORMS YOU DO NOT NEED TO RETURN THE TERMS & CONDITIONS PART.

THANK YOU.

JACK GRAHAM

## TERMS and CONDITIONS

### 1. REGISTRATION

A deposit and completed (and signed) **Registration Form and Acknowledgement of Risk Form** is required for each Jack Graham Photography Workshop.

**All Forms on included in this Document**

**Forms can be returned to Jack Graham Photography by EMAIL or by US Mail**

Jack Graham Photography  
18803 111<sup>th</sup> Avenue Court East  
Puyallup, WA 98374

OR email: [Jack@jackgrahamphoto.com](mailto:Jack@jackgrahamphoto.com)

Please return all FORMS (contained in this document) with your DEPOSIT or full payment as soon as possible **WHEN RETURNING FORMS YOU DO NOT NEED TO RETURN THE TERMS & CONDITIONS PART.**

**TO DO SO VIA EMAIL:**

- 1) FILL IN FORMS
- 2) SAVE TO A FILE(S) then
- 3) ATTACH THAT FILE TO YOUR EMAIL

– REGISTRATION FORM  
– CREDIT CARD AUTHORIZATION FORM (if needed)

– ACKNOWLEDGEMENT OF RISKS FORM

**2. PAYMENTS, CANCELLATIONS AND REFUNDS**

**DEPOSITS**

**Domestic Workshops:** Initial \$250.000 Deposit required. Balance 2 weeks before start of the event

**International Workshops:** Vary. Please refer to individual workshop information. Final payment of the trip fee is due 60 days prior to departure

**PAYMENTS**

All prices are stated in US dollars. Payments must be paid in US dollars. We accept Visa or MasterCard or Pay Pal. A 2% allowance for final payments (international workshops only) will be applied if paid by check. Trip deposits are non-refundable and non-transferable.

**CANCELLATIONS**

We must receive written notice of your cancellation, at which time cancellation fees in the following amounts apply:

**If Written Cancellation is Received:**

90 + days before the start of the workshop: 100% of the deposit

89 to 46 days prior: 50% of the Deposit

45 or fewer days: 100 \$ of the entire trip cost

No partial refunds are made for unused portions or services of a trip for any reason whatsoever. Trip extensions and independent travel arrangements are the responsibility of the attendee. Cancellation fees are not transferable.

A 5% service fee will be deducted from all refunded deposits (5% from the deposit total, not the workshop [cost])

Our obligations to the instructors, travel partners, and workshop assistants dictate that no refund of payments\* (*see note below*) will be made to you if you do not notify us of your withdrawal at least 30 days before the start of the workshop. No refund of fees will be made for no-shows or for withdrawal after the workshop begins.

### 3. TRIP INSURANCE

Consider purchasing travel investment and purchase a trip insurance policy that includes emergency evacuation coverage. A trip insurance recommendation will be sent upon registration.

### 4. HEALTH CONSIDERATIONS

Itineraries and schedules for Jack Graham Photography Workshops are developed for average people in good health. Some of these trips require a bit more hiking over uneven ground than others, while carrying camera equipment. If you have questions or concerns about your fitness regarding a workshop, please let our office know before reserving your spot. We'll answer you honestly. Part of the registration requires that you do know of any physical or other conditions that would create any risk for you or others during our workshop. We reserve the right to request a doctor's statement of good health.

Though we always will be of assistance should the need occur, we assume no responsibility for medical care or for special dietary requirements. We do ask for dietary needs but cannot guarantee these needs are confirmed for our time together on our workshops. Many of our workshops are in remote locations. Attendees requiring special food items are encouraged to bring their own.

### 5. PRE WORKSHOP INFORMATION

Registered attendees will receive two and sometimes more emails before the trip departs: These will contain: **Pre workshop information**, information such as weather, what to bring, what to be prepared for, meeting instructions, hotel accommodations, travel during the workshop, and more. Please feel free to contact us in our office for other concerns not addressed in these emails.

## INCLUDED within WORKSHOPS

### DOMESTIC WORKSHOPS (unless otherwise stated)

- No more than 7:1 expert photographic instruction
- Discounts as outlined below
- Syllabus of topics discussed and more during the workshop

### INTERNATIONAL WORKSHOPS (unless otherwise stated)

- All transportation after you arrive in the destination (within the location) and transportation back to the departing airport/train station etc.

- Breakfast & Dinner as well as and hotel accommodations (double rooms unless stated) starting from the first night of the workshop through the final night of the workshop. Single room premium cost will be made available.
- All travel (i.e. bus, van, car, trains, other flights, etc).

## **NOT INCLUDED within WORKSHOPS**

### **DOMESTIC WORKSHOPS (unless otherwise stated)**

- Travel to and from location
- Travel during the Workshops (Carpooling encouraged)
- All Food & Lodging
- Laundry
- Trip Cancellation Insurance
- Tips
- Alcohol
- Cost of Medical Issues

### **INTERNATIONAL WORKSHOPS (unless otherwise stated)**

- Flight costs into and out location
- Passports and Visas
- Trip Cancellation Insurance
- Any hotel cost(s) prior to or after the workshop
- Lunches, or additional items (snacks) etc.
- Laundry
- Alcohol
- Tips
- Gifts
- Cost of Medical issues

**A Registration Form including the Assumption of Risk form must be signed by each participant upon registration. No modification to the Registration Form or the Assumption of Risk section will be accepted.**

Should Jack Graham, Jack Graham Photography LLC or anyone acting on their behalf be required to incur attorney's fees and costs to enforce this agreement, the enrolling trip participant(s) agree(s) to indemnify and hold them harmless for all such fees and costs. In the event a lawsuit is filed, the enrolling participant(s) agree(s) to do so solely in the County of Pierce in the State of Washington.

## WORKSHOPS DISCOUNTS

These discounts apply **ONLY** to Jack Graham Photography Workshops and FUJIFILM "X" Photo WORKSHOPS conducted in the lower 48 states of the USA. They do not apply to workshops conducted away from the 48 states as well as international locations and workshops that Jack Graham may conduct for other companies. They also do not apply to individual one on one workshops conducted by Jack Graham.

1: 10% Discount for return attendees

2) 10% Discount for registrations and deposits received for the coming year received by Jan 1<sup>st</sup> of that year

**SEE BELOW FOR ACKNOWLEDGEMENT OF RISK FORM**

## ACKNOWLEDGEMENT OF RISK FORM

In consideration of the services of, Jack Graham and Jack Graham Photo Workshops their officers, agents, employees, and stockholders, and all other entities associated with those businesses hereinafter collectively referred to as "Jack Graham Photo Workshops", I agree as follows:

Although Jack Graham Photo Workshops has taken reasonable steps to provide me with appropriate equipment and skilled guides so I can enjoy an activity for which I may not be skilled, Jack Graham Photo Workshops has informed me this activity is not without risk. Certain risks are inherent in each activity and cannot be eliminated without destroying the unique character of the activity. These inherent risks are some of the same elements that contribute to the unique character of this activity and can be the cause of loss or damage to my equipment, or accidental injury, illness, or in extreme cases, permanent trauma or death. Jack Graham Photo Workshops does not want to frighten me or reduce my enthusiasm of this activity, but believes it is important for me to know in advance what to expect and to be informed of the inherent risks. The following describes some, but not all, of those risks.

(Description of some but not all risks): There is a possibility of an accident or illness occurring in remote places and that food related illnesses could occur without access to immediate or timely medical treatment or facilities. There is a possibility for personal injury or property damage by wildlife or forces of nature during the workshop or while traveling to and from and during the workshop by bus, train, airplane or other vehicles.

I am aware that Jack Graham Photo Workshops entails risks of injury or death to any participant. I understand the description of these inherent risks is not complete and that other unknown or unanticipated inherent risks may result in injury or death. I agree to assume and accept full responsibility for the inherent risks identified herein and those inherent risks not specifically identified. My participation in this activity is purely voluntary, no one is forcing me to participate, and I elect to participate in spite of and with full knowledge of the inherent risks.

I acknowledge that engaging in this activity may require a degree of skill and knowledge different than other activities and that I have responsibilities as a participant. I acknowledge that the staff of Jack Graham Photo Workshops has been available to more fully explain to me the nature and physical demands of this activity and the inherent risks, hazards, and dangers associated with this activity.

I certify that I am fully capable of participating in this activity. Therefore, I assume and accept full responsibility for myself, including all minor children in my care, custody, and control, for bodily injury, death or loss of personal property and expenses as a result of those inherent risks and dangers identified herein and those inherent risks and dangers not specifically identified, and, as a result of my negligence in participating in this activity.

I have carefully read, clearly understood and accepted the terms and conditions stated herein and acknowledge that this agreement shall be effective and binding upon me, my heirs, assigns, personal representative and estate and for all members of my family, including minor children.

\_\_\_\_\_

\_\_\_\_\_

Signature

Print Name

Date

Signature of Parent or Guardian is required if participant is under 18 years of age.  
*(Persons under the age of 18 **must** be accompanied by parent or guardian)*

***CONTINUE DOWN TO REGISTRATION FORM***

## JACK GRAHAM PHOTO WORKSHOPS REGISTRATION FORM

[WEBSITE](#)   [EMAIL](#) ( [jack@jackgrahamphoto.com](mailto:jack@jackgrahamphoto.com) ) 503-625-1430 (Office)

**WORKSHOP LOCATION** \_\_\_\_\_ **DATE** \_\_\_\_\_

### REQUIRED INFORMATION

|   |            |            |
|---|------------|------------|
| Name  | Home Phone | Cell Phone |
| Address   |            |            |
| Emergency Contact   |            |            |
| Email   | Age        |            |
| Website/blog  |            |            |
| <i>Please note that if you are under the age of 18, you must be accompanied by an adult or a legal guardian and all forms must be signed by an adult or a legal guardian.</i> |            |            |
| Health Information ( Please be specific)  |            |            |
| Food Allergies  |            |            |

### TRAVEL INFORMATION

|                         |                  |                                |
|-------------------------|------------------|--------------------------------|
| Arrival Date and Time   | Arrival Flight   | Do you have a current passport |
| Departure Date and Time | Departure Flight | Other travel info:             |

**PHOTOGRAPHY BACKGROUND**

|  |   |
|--|---|
| <p>Type of Camera Equipment used:</p> <ul style="list-style-type: none"><li><input type="checkbox"/> Large or Medium Format</li><li><input type="checkbox"/> Digital (DSLR) Brand _____</li><li><input type="checkbox"/> Mirrorless Brand _____</li></ul> <p><i>(Note: A Tripod is highly recommended)</i></p> <p>Software you use or familiar with:</p> <ul style="list-style-type: none"><li><input type="checkbox"/> Adobe® Lightroom _____</li><li><input type="checkbox"/> Adobe® Photoshop _____</li><li><input type="checkbox"/> Adobe® Elements # _____</li><li><input type="checkbox"/> Other Software _____</li></ul> <p>PC or MAC _____</p> | <p>I consider my skills to be at the following level</p> <ul style="list-style-type: none"><li><input type="checkbox"/> Novice</li><li><input type="checkbox"/> Amateur</li><li><input type="checkbox"/> Advanced</li><li><input type="checkbox"/> Professional</li></ul> <p>Strengths:</p> |
| <p>Specific things you would like to work on during our workshop:</p>  |   |
| <p>Other workshops attended:</p>   | <p>Other special considerations:</p>  |
| <p>How did you hear of these workshops?</p>  |   |

Thank you for your consideration and interest. We look forward to having you on our adventure.

Please feel free to contact me at any time for more information

*Jack Graham*



With this signed registration form you have acknowledged that you do not have any physical conditions that could put yourself in danger. Jack Graham is certified (and current) in Wilderness First Aid by both the American Red Cross and the Wilderness Medicine Institute.

Please note that though Jack Graham and Jack Graham Photography are not responsible for any special dietary needs, but please advise us accordingly. We'll make every effort to make sure these needs are met.

Please understand that attendance is limited and that your registration will be processed on a first-come, first served-basis. Each workshop includes fieldwork in the locations on itineraries and includes field and informal classroom work. A complete syllabus of field notes will be handed out. These include information discussed in the field and classroom. We will work with you as well as all other participants in group settings as well as in one-on-one setting to help you grow your photographic skills.

A receipt will be returned upon receiving your deposit.

**Please sign below:**

|           |      |
|-----------|------|
| Signature | Date |
|-----------|------|

**Please continue down for Credit Card Authorization Form**

# JACK GRAHAM PHOTO WORKSHOPS

## CREDIT CARD AUTHORIZATION FORM

PAYMENT CAN BE MADE USING YOUR VISA or MASTERCARD:



*(Your card will show a charge to Jack Graham Photography LLC)*

### JACK GRAHAM PHOTOGRAPHY

18803 111<sup>th</sup> Avenue Court East Puyallup, WA 98374  
(503) 625-1430(o) or (503) 333-8699(c)

I, \_\_\_\_\_, do hereby authorize Jack Graham  
Photography LLC to charge the below listed credit card in the total amount of: \$

\_\_\_\_\_

Credit Card Number: \_\_\_\_\_

Name as it appears on card: \_\_\_\_\_

Exp. Date: \_\_\_\_\_

CVV2 Code (3 digit code on back of cc): \_\_\_\_\_

Billing Address of CARD \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Total Amount Authorized: \$ \_\_\_\_\_

Signature of Cardholder: \_\_\_\_\_

Date of Authorization: \_\_\_\_\_

Jack Graham Photography LLC is PCI Compliant guaranteeing your security. Jack Graham Photography LLC has been certified in the policies and procedures and systems that adhere to the Payment Card Industry Data Security Standard Act of 2008 and has been renewed August 2015.

**Please sign below:**

I \_\_\_\_\_, understand that airfare or other means of transportation to and from our final destinations as well as other travel, food, lodging and extra amenities and lodging is not included. Also, if desired, I must purchase my own separate travelers insurance to remedy any issues which may arise on this trip.

*Deposit information is included on the front of the registration form.*

*Please review deposit information before returning this form.*